



Govt. License No:842/066/067

Company Profile



K.P. International Overseas Pvt. Ltd.

P.O.Box: 21453, Kalopol-5, Bulbule Kathmandu, Nepal

Tel: +977-1-5920922,  +977-9813333504

E-mail: kpintloveas@gmail.com, info@kpintloveas.com.np

Web: www.kpintloveas.com.np

LICENSE AND CERTIFICATE



Government of Nepal
Ministry of Labor and Transport Management
Department of Foreign Employment

Coat of Arms of Nepal

Office Seal

License No. : 842/066/067 **Date: March 2, 2010**

LICENSE

This License has been issued to **M/S K.P. International Overseas Pvt. Ltd.** authorizing to operate the business of Foreign Employment, subject to the Foreign Employment Act, 2064 (2007) and Foreign Employment Regulation 2064(2007).

The Translation Copy is True and Verified
 Signature: *Muk*
 Name: Mukunda Prasad Paudel
 Date: *July 16, 2013*
 Certificate Number of the Notary Public: 871
 Date of Expiry of Certificate: Nov. 03, 2017 AD
 Seal of the Notary Public



Issuing Authority
 Name: **Mohan Krishna Sapkota**
 Designation: **Director General**
 Signature: **Sd.**
 Date: **March 2, 2010**

Reg. No. - 61432
2014

Government of Nepal
Ministry of Finance
Department of Inland Revenue



Please, submit the income description within the end of month of Ashaj every year.

PERMANENT ACCOUNT NUMBER (PAN) REGISTRATION CERTIFICATE

PAN: 312331828163318

Inland Revenue Office: Tax Payer Service Office, Itanagar

Taxpayer's name: K.P. International Overseas Pvt. Ltd.
Type of taxpayer: Private Limited
Address: Ward No. 33, Matidevi, Kathmandu

Transaction Activity: Foreign employment

Sd. _____
 Tax Payer's Signature

Date: 29 07 2066
Date of value added tax registration: 15 11 2009
Excise duty date: Day Month Year

Within 7 days from the date of registration, the tax signboard as prescribed shall conspicuously be kept. Similarly, issue the identification mentioning the PAN number.

Sd. _____
 Signature of Tax Officer,
 Tax Officer
 2071/01/04 B.S.
 (April 17, 2014 A.D.)

Duties to be followed by the tax payer :-

- Bill and invoice should be compulsorily issued while operating business.
- One having registered as V.A. Tax shall have to submit V.A. description tax and V.A. Tax money within 25 days of the ending of every tax period (monthly or bi-monthly or four monthly).
- One who does transactions to be paid excise duty shall have to submit monthly report and excise duty money within 25 days of the ending of every month except otherwise provision made.
- Income description of every fiscal year should be submitted within last day of Ashaj.
- There shall be interest, charge and fine if description and tax money is not submitted at time.
- This certificate should be kept at transaction venue of main office making it to be seen.
- If you have any confusion, please contact at this office.





कम्पनी रजिस्ट्रारको कार्यालय
कम्पनी दर्ताको प्रमाण-पत्र

सं. नं. : ६७०१२/०६६/०६७

श्री. के.पी. इन्टरनेशनल ओभरसीज नामको प्राइभेट लिमिटेड कम्पनी संभवत २०१६ साल कार्तिक महिना ०९ गते रोज २ मा दर्ता भएको हुनाले कम्पनी ऐन, २०६३ को दफा ५ को उपदफा (१) बमोजिम यो प्रमाण-पत्र दिइएको छ।

दिनांक : २०६६/०९

Government of Nepal
Ministry of Industry
Office of the Company Registrar

Registration No: 67012/066/067

CERTIFICATE OF INCORPORATION OF COMPANY

This Certificate of Incorporation has been issued to M/s. K.P. International Overseas Private Limited having incorporated it on the 26 day of Oct 09 pursuant to sub-section (1) of section 5 of the Companies Act 2006.

Date: 2009/10/26 Asst Registrar

सं. कम्पनी संरचनालाई यस कम्पनीको उद्देश्य कार्यालयको इनामबाट प्राप्त गरिएको नबनाले हुनाले कम्पनी रजिस्ट्रार अफ नेपाल कार्यालय विनासबाट निस्कन यस कम्पनीको उद्देश्य अनुसार कारोबार गर्न पाउनेछ।

CERTIFICATE/DHAKA/NEPAL ID

Regd No. : 388/048/049

नेपाल बैदेशिक रोजगार व्यबसायी संघ

Nepal Association of Foreign Employment Agencies

Tej Bhawan, Lazimpat, Kathmandu, Nepal

Membership Certificate

Name of Agency : K.P. International Overseas Pvt. Ltd.

Govt. License No. : 842/066/067

This is certify that the above agency has been granted membership of this Association. The membership number given is 690

Gyan Prasad Gaire
Secretary General

2066/11/20

Date of issued

Tilak Bahadur Ranabhat
President

14 JAN 2015

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THE ROYAL EMBASSY OF SAUDI ARABIA
CONSULATE SECTION, KATHMANDU

ENTRY CARD

११/११/२०१५

Name: Nirmal Ray Amat الاسم

Agent: K.P International المكتب

No: 842/066/067 الرقم

The bearer of this Card is allowed to communicate with this consulate only in respect of official work, provided there is nothing adverse against him.

1344

THE ROYAL EMBASSY OF SAUDI ARABIA
CONSULATE SECTION, DHAKA

ENTRY CARD

०१/११/२०१५

Name: निरमल राय आमत الاسم

Agent: के.पी. इंटरनेशनल एम्प्लॉयमेंट एजेंसी (नेपाल) المكتب

No: 842/066/067 الرقم

The bearer of this Card is allowed to communicate with this consulate only in respect of official work, provided there is nothing adverse against him.

Government of Nepal
Ministry of Labour and Employment
Department of Foreign Employment

Tel: 4-490826
4-477672
4-477671
4-461286
4-461299
Fax: 4477573
P.O. Box: 5518
Kathmandu, Nepal
Date: 28 December, 2014

Ref. No. 1653

To Whom It May Concern

This is to certify that **Mr. Nirmal Ray Amat** holding Nepali Passport No. 2601694 (Photo Attached) is the **Chairman** of the **K. P. International Overseas Pvt. Ltd.** (License No. is **842/066/067**) located at Kathmandu. The agency is authorized to operate foreign employment services as per the Foreign Employment Act and regulations 2007 of Nepal. The Licence of this agency is renewed upto Mid July, 2016 from this Department.

Mr. Nirmal Ray Amat
Chairman
K. P. International Overseas Pvt. Ltd.
(License No. is 842/066/067)

Section Officer



ABOUT US

K.P. International Overseas Pvt. Ltd., is one of the top employment agencies in the NEPAL, duly accredited by Ministry of Industry & Commerce, Office of the Company Registrar with Company Registration No.: 67012/066/067 and Ministry of Labour & Transport Management, Department of Foreign Employment with License No.: 842/066/067. We are currently engaged and committed in supplying competent and qualified skilled, semi-skilled and un-skilled manpower in Asia and in the Gulf Region.

As we say it, DEMAND IT, and WE WILL SUPPLY IT! We could absolutely provide workers based on the clients' qualifications and standards. Along with, our clients will also be assured of services and processing at par with world-class standards. Our company is managed by professionals who are highly-experienced in Human Resource Management & Development, International Recruitment, and Labour Relations, so we know exactly how to address the needs, wants, demands, and problems of our overseas clients.

And most definitely, all the company's great amenities and services are carried on and propelled by young, enthusiastic, and highly competitive workforce who are always available to attend efficiently to all your requests and needs. K.P. International Overseas Pvt. Ltd. will completely guarantee to totally eradicate all the mediocrities and woes you have dealt with before on this kind of business. We are undoubtedly one of the best manpower connections in the Nepal.

CONFIDENCE

Candidates undergo rigid and strict screening. We make sure they have the right knowledge, skills, and attitudes that would fit the employers' criteria. We also guarantee the candidates would be prepared earlier, so that they would be deployed on time or as scheduled.

CONVENIENCE

We reply to all the fax/e-mail inquiries within 30 minutes. Our staff can be reached through different medium of communication - through fax, through landline phones, through email, through skype, through SMS (Short Message Service), through mobile phones.

COMFORT

We firmly believe in the philosophy that all our customers are our most valuable assets. Attending to the needs and requests of our customers is our utmost concern.





COMPANY PROFILE

Name of the Company	K.P. International Overseas Pvt. Ltd.
Registration Authority	Ministry of Industry & Commerce Office of the Company Registrar Company Registration No: 67012/066/067 Ministry of Labour & Transport Management Department of Foreign Employment Govt. License No: 842/066/067 Ministry of Finance Department of Internal Revenue Pan No: 303858638
Member	Nepal Association of Foreign Employment Agencies
Board of Directors	Mr. Nirmal Ray Amat (Chairman) Mobile No: +977 9851132368 E-mail: kpintlchairman@gmail.com
Capital Structures	Authorized - 120 Million Nepalese Rupees (USD 175,000) Issued - 10 Million Nepalese Rupees (USD 87,500)
Official Bank	Siddhartha Bank Limited, Maharajgunj
Operated / Managed by	Business Finance and Administrative Management Experts / Advisors Professional from Nation Lead Organizations of Nepal.
Working Experiences	Comprehensive background in Implementing and accomplishing Company's mission by working at extensive level in senior management capacity for years in the national and international organizations & overseas employment business fields.
Legal Advisor	Mr. Pramod Kumar Ray
Mailing Address	Kalopol-5, Bulbule, Kathmandu, Nepal Tel.: +977-1-5920922, Whatsapp: +977-9813333504 E-mail: kpintlverseas@gmail.com, info@kpintlverseas.com.np URL: www.kpintlverseas.com.np



MESSAGE FROM CHAIRMAN



Dear Clients,

Greetings from all of us at K.P. International Overseas Pvt. Ltd. !

At K.P. International Overseas Pvt. Ltd., there is a simple philosophy at work, clients are not our audience, but our success partners. And in their growth, lies our growth. So wherever they are, nepal or abroad, we are always in search of opportunities that will make them succeed in their respective professions. In continuation of this philosophy, we at K.P. International Overseas Pvt. Ltd., nepal's leading government recognized recruiting organization, take great delight in helping the clients achieve what they seek.

As thought leaders, we know, "job satisfaction for working people can only come if there is a right person for the right job". Our commitment towards this viewpoint has resulted into high-level satisfaction for both customers and job seekers. Which enable thousands of job seekers from across nepal to find a job abroad.

What's more, our ultra-modern office, our well-qualified team, our extensive database of professionals and our smart selection criteria, all contribute to make us best in the recruitment industry. Reason why our customers share a pride to be associated with us, they know we will provide them with only the right people for the required assignment, whatever the constraint.

Lastly, i would like to take this opportunity to extend my good wishes to our esteemed employers and job seekers who have helped us reach where we can rub shoulders with the who's who of the industry. I am also grateful to all my team members, because without them this feat would not have been possible.

Hope you all will continue to support us in our passion to change worlds.

Warm regards,

Nirmal Ray Amat
Chairman

MESSAGE FROM EXECUTIVE DIRECTOR



Dear Clients,

Welcome to K.P. International Overseas Pvt. Ltd. !

We are pleased to let you know that K.P. International Overseas Pvt. Ltd. is recognized by Nepal Government and well established recruitment agency based in Kathmandu, Nepal. It is managed by our dedicated team of professional and highly experienced staff. This Agency is a member of Foreign Employment Agency (NAFEA). We believe in good relation and mutual understanding to grow together which is the key of success and assure to undertake all the responsibilities in providing the manpower as per client's requirement within the deadline.

Our confident is to set up a bench mark in the recruiting sector with our entire efforts by shouldering the trust of responsibilities awarded from our valuable clients in the days ahead.

We look forward to have long term business relationship with our best professional service all the time. As usual, we appreciate receiving your regular feedback and support.

Thank You.

Cordially Yours

Manish Thakur

Executive Director



MESSAGE FROM BUSINESS DEVELOPMENT MANAGER



Dear Respective Clients !

Warm salutation from the Kingdom of Himalayan Land, Nepal.

First of all I am very thankful to all who are showing Interest to business with us K.P. International Overseas Pvt. Ltd. uphold the principles of Integrity, Quality Service, Industry, Creativity and Professionalism for our Clients.

Everyone knows that during the past two decades there has been a growing awareness, in all economies developed and or developing one, of the benefits of a more professional approach to the organization of people Human Resources at work, largely due to the impact of economic depression. Even, the companies which did exceedingly well during the boom period, have now started to recognize the benefits of increased efficiency, in all of their operational areas in order that they may continue to grow – or even survive, and such efficiency has to be achieved by or through people.

Hence it's only possible to have the right type of manpower at a right price and right on time. We're always prepared to accept such challenges by integrating each and every type of activities involved in the placement job and bringing them under one Umbrella. I hope once you try to see our service as mentioned above. Looking forward to service you in near future.

Gaurab Raj Bist

Business Development Manager

MESSAGE FROM INT'L MARKETING MANAGER



Suja Bhujel
Int'l Marketing Mnager

Dear Respective Clients !

It feels immense pleasure for me to lead K.P. International Overseas Pvt. Ltd. as one of the reliable and dynamic manpower recruitment agencies in Nepal.

On the behalf of International Marketing Manger of this agency, I would like to extend my heartfelt gratitude to all of our clients, candidates and well-wishers. We always welcome you all in our company.

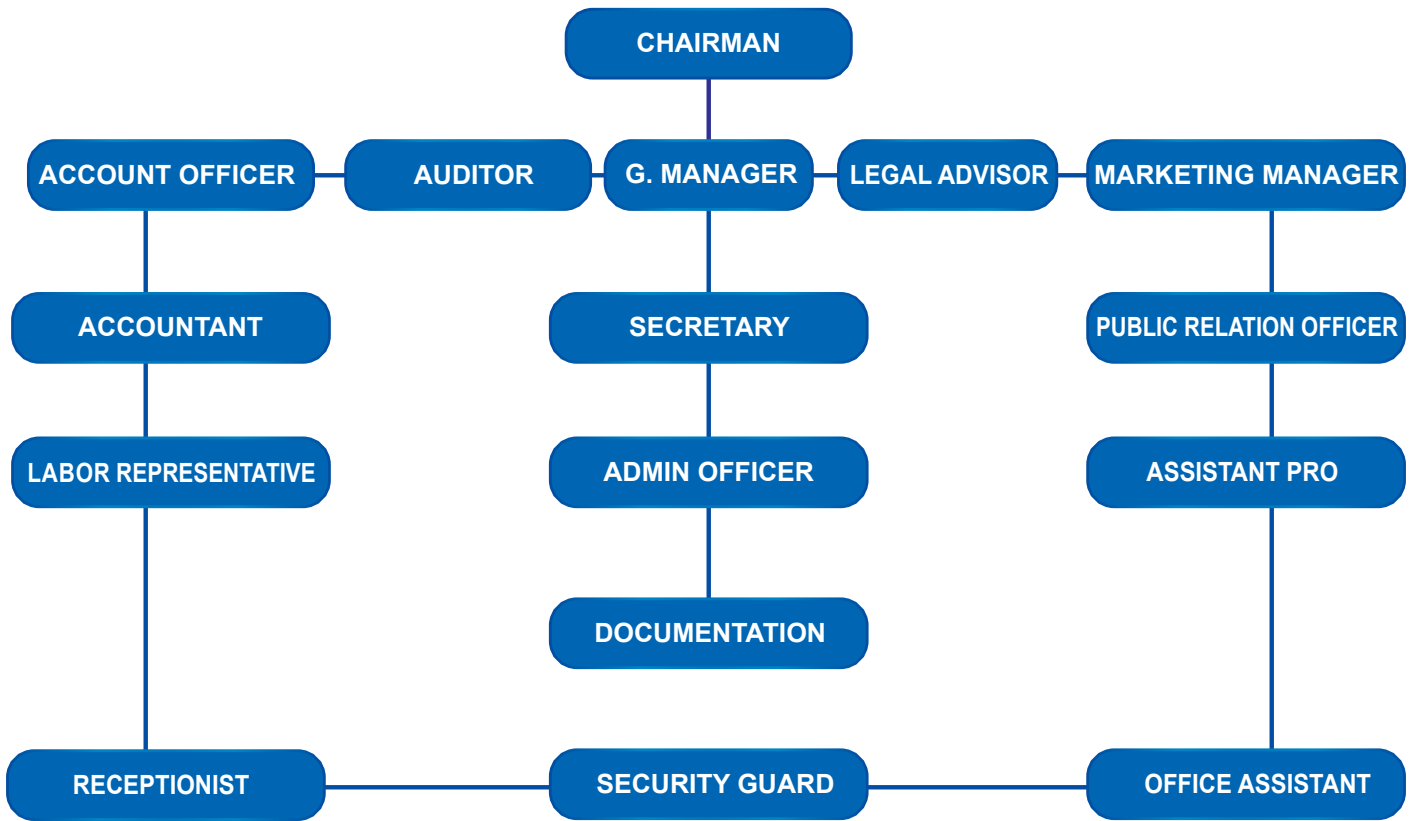
Being government registered manpower agency in Nepal, we always follow the transparent, proven and legal procedure to recruit Nepalese manpower in overseas companies. You can feel absolutely safe to get recruited through our agency. We have thousands of satisfied clients and candidates.

I once again, want to welcome you all. Your satisfaction is our motto.

Thank You

With Best Regards

ORGANIZATION STRUCTURE



MISSION & VISION STATEMENT

K.P. International Overseas Pvt. Ltd. aims to provide the most efficient and quality services to its clients and professionals by creating an organized and systematic procedure that will promote speedy processing of documents and smooth deployment of its qualified workers, that is, in accordance with the Government rules and regulations.

K.P. International Overseas Pvt. Ltd. strengthens more its objectives by giving thorough and comprehensive trainings to its workers, so that they will be prepared physically, psychologically, socially, and spiritually in facing the challenges of their work, and so that they will be able to meet the demands and needs of their employers.

Moreover, K.P. International Overseas Pvt. Ltd. is devoted in helping the nation and the world by being a model agency that will uplift the standards of living of the people.

SPECIALTY OF NEPALESE MANPOWER

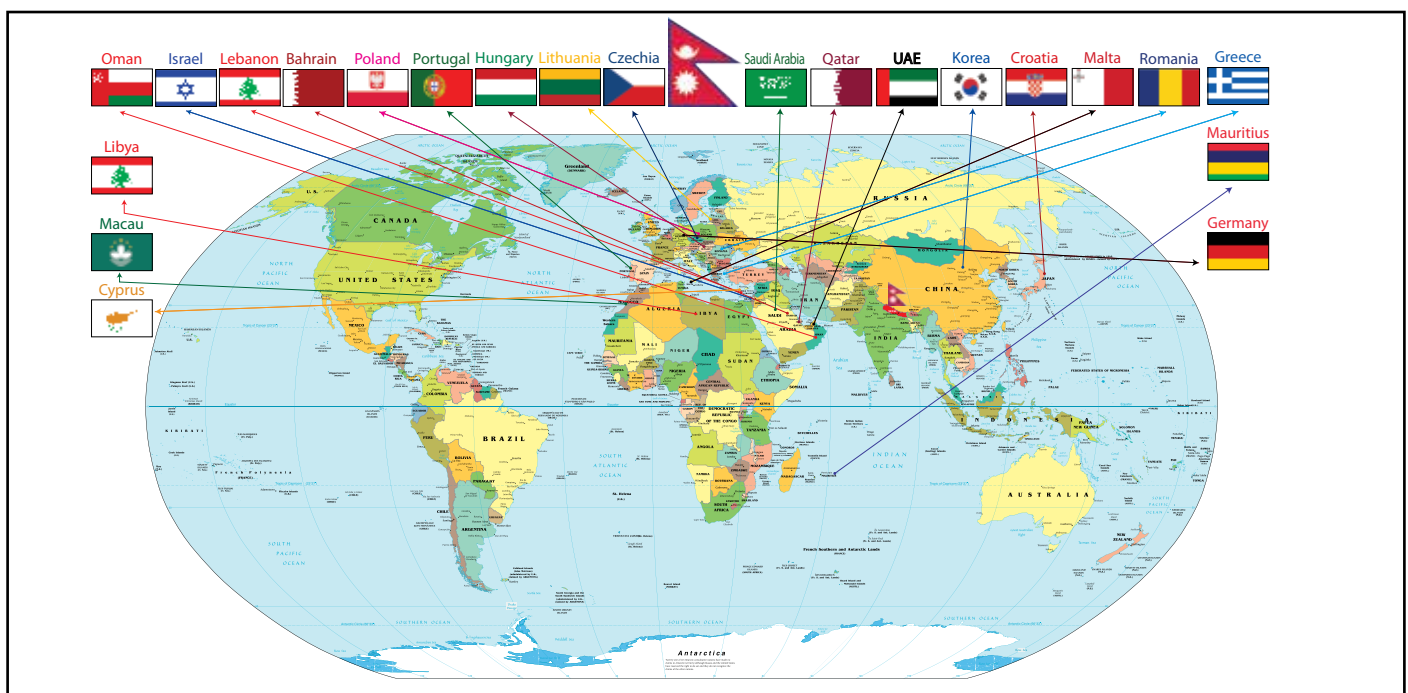
Nepalese are always a human force to reckon with. For a long it has been proved that Nepalese are extremely reliable, hard working, trustworthy and efficient personnel, their high sense of sincerity and devotion stands them apart.

They easily fine-tune themselves in any type of climatic and culture and are very adaptable. Gorkha's fame in armed forces need not any introduction and is a Hallmark of Bravery in itself.

WHY K.P. INTERNATIONAL OVERSEAS ?

In today's tough and competitive business scenario, success of any organization is written by the words of an efficient manpower. No organization can stake their market presence by hiring undeserving candidates, hence we work for the cause, our proprietary skill assessment and job-matching tools ensure that the given job opportunities match with abilities and interests of the candidates, So that he can enjoy a high degree of success and job satisfaction that finally gives profit to the organization.

At K.P. International Overseas, we can assure our valuable customers and candidates both that we get the best of them, Our research work and expertise in this regard is well enough to get the best deal for our customers.





WE SUPPLY

Engineering

- ❖ Electrical Engineer
- ❖ Mechanical Engineer
- ❖ Electronic Engineer
- ❖ Civil Engineer
- ❖ M.E.P. Engineer

Building Structure Maintenance & Construction Group

- ❖ Electricians
- ❖ Plumbers, Welders, Steel Fixers & Pipe Fitters
- ❖ Carpenters (Finishing & Shuttering)
- ❖ Electronic Technicians
- ❖ Painters (Spray Wall)
- ❖ Mason- Construction Helpers
- ❖ Mason- Brick Layers
- ❖ Mason - Tile/ Marble Fitters

Vehicle/Heavy Equipments Operator/ Auto Mechanic And Maintenance

- ❖ Light Vehicle Drivers
- ❖ Car/ Van/Mini-bus Drivers
- ❖ Heavy Equipment Operators
- ❖ Truck/Lorry/Trailer/Forklift/Crane Drivers
- ❖ Motor/Grader/Dozer/Backhoe/Roller Operators
- ❖ Bulldozer/Scrapper Operators
- ❖ Auto Mechanic/Diesel Machine Mechanics
- ❖ Heavy Duty Mechanics
- ❖ Wireless Technicians/Bar Benders



WE SUPPLY

Doctor / Nurse

- ❖ Doctor Gynecology (Surgeon) MRCOG
- ❖ Doctor Physician (General) MD
- ❖ Doctor Surgeon (General) MD
- ❖ Doctor (Gynecology) MS
- ❖ Doctor (Urology) MS
- ❖ Doctor Skin (Skin & UD) MD
- ❖ Doctor (Nephrology) MD
- ❖ Nurses (General Wards) Diploma
- ❖ Nurses (Midwifery Gynecology) Diploma
- ❖ Nurses (ICU) Diploma
- ❖ Nurses (Surgery Operation Theatre)Diploma
- ❖ Asst. Nurses (Cleaners) Male -Diploma
- ❖ Technician Lab Diploma
- ❖ X-Ray Technicians Diploma



Official Personnel Management Group

- ❖ Officer Manager
- ❖ Assist Manager
- ❖ Manager-Marketing, Sales

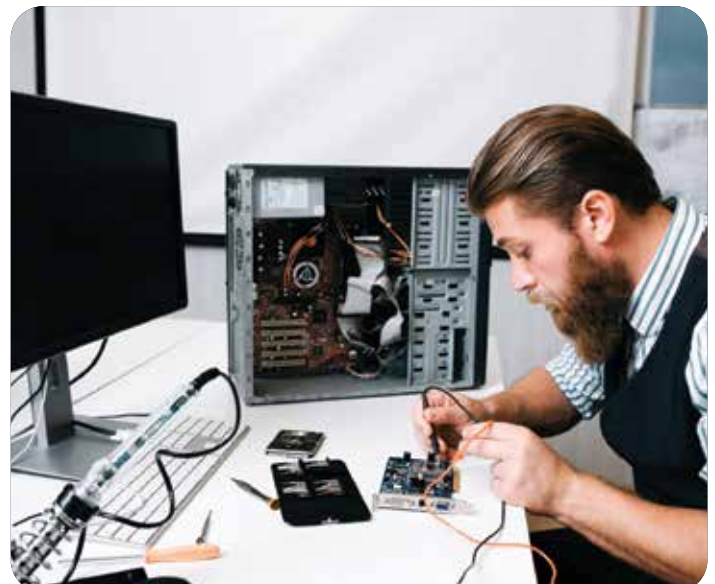
Garments And Textile

- ❖ Pattern Makers
- ❖ Cutting Masters
- ❖ Production Managers
- ❖ Supervisors
- ❖ Tailors
- ❖ Checker, Helpers



Information Technology

- ❖ Computer Engineer
- ❖ System Administrator
- ❖ Software Engineer
- ❖ Programmers
- ❖ System Analysts
- ❖ Network Administrators
- ❖ Data Entry Operators
- ❖ Computer Operators
- ❖ Computer Technicians
- ❖ Database Operators
- ❖ Data Entry Clerks



WE SUPPLY

Security Sector

- ❖ Ex-British Army
- ❖ Ex-Indian Army
- ❖ Ex-Nepalese Army
- ❖ Ex-Nepal Police
- ❖ Watch Man
- ❖ Security Officer
- ❖ Security Supervisor
- ❖ Civil Security Guard
- ❖ Body Guard & many more



Hotel & Catering

- ❖ Manager & Assist Manager
- ❖ Public Relation Officer & Restaurant Captain
- ❖ Cooks (Continental, Chinese, Indian & Arabic)
- ❖ Asst. Cooks
- ❖ Waiters
- ❖ Stewards
- ❖ Fast Food Crew
- ❖ Food and Beverage Controllers
- ❖ Food and Beverage Manager
- ❖ Bakers
- ❖ Barmen
- ❖ Kitchen Helpers
- ❖ Dishwasher men
- ❖ Laundry Men
- ❖ Pressmen
- ❖ Janitors
- ❖ House Keepers, Room Makers



Air Conditioning

- ❖ (Window Type, Split Level & Central Unit)
- ❖ HVAC Engineers
- ❖ HVAC Foreman
- ❖ HVAC Supervisors
- ❖ VAC Technicians



Supermarket

- ❖ Salesman
- ❖ Check out Cashiers
- ❖ Trolley Boys
- ❖ Shelves Rack Organizers
- ❖ Cleaners





REQUIRED DOCUMENTS

Requirement of documents vary from country to country. Documents requirements also depend on whether the embassy of manpower importing has a diplomatic mission in Nepal or not. Basically, we demand two types of documents before making a final deal for sending workers overseas. We follow the in-detail government provisions to avoid unnecessary hassles to the workers.

1. For Kingdom of Saudi Arabia:

A. In case of Block Visa issued for Nepal, the company should prepare all below mentioned principle documents authorized to K.P. International Overseas Pvt. Ltd. License No: 842/066/067, which is recognized Nepalese agent by the embassy of the Royal Kingdom of Saudi Arabia, located in Kathmandu, Nepal.

Important:

We prefer Nepal for visa endorsement because we have our own ID Card through which we can endorse the visa on time.

Principle Documents:

1. **Demand Letter:** Demand letter should be addressed to K.P. International Overseas Pvt. Ltd. License No: 842/066/067, The letter should have details of the number of workers, nature of job with required category, salary, duty hours, food and accommodation facilities, overtime, transport, insurance of workers, residence permit and other benefits.

2. **Power of Attorney:** Power of Attorney is a legal confirmation, on behalf of employer, for selection of manpower. This authorizes K.P. International Overseas Pvt. Ltd. License No: 842/066/067 for sending workers legally.

3. **Employment Contract:** The employing company should provide the employee with an employment agreement as per demand letter.

5. **Guarantee Letter:** The employing company should not transfer any workers to another country without approval of competent Nepal Government authorities.

6. **Electronic Authorization Letter:** The employing company has to write a letter according to visa approval slip to the Electronic Authorization Office or Embassy for visa endorsement of the workers.

7. **Visa Slip (Copy):** The original visa slip is required in case of Block Visa. However, the photocopies of Block Visa are acceptable in case of multiple Block Visa.

8. Company Registration (C. R.) /one photocopy only:

Above documents from 1 to 5 should be signed by company's authorized person, bear Company Seal and documents 1 & 2 should be attested from Chamber of Commerce or Ministry of Foreign Affairs from the respective country.

In case of Block Visa issued for nearest embassies-Delhi and Mumbai, India, the employing company should prepare all following documents in the name of K.P. International Overseas Pvt. Ltd. License No: 842/066/067

1. Electronic Authorization Letter
2. CR Copy (Company Registration Copy)
3. Visa Approval Slip

Important:

We do not prefer these places for visa endorsement because we have to rely on Indian agencies. Documents from A.1 to A.5 should be same as above. But the following documents should be in the name of associate office recommended by K.P. International Overseas Pvt. Ltd. License No: 842/066/067

For Other Countries:

The documents mentioned above A.1 to A.5 should be signed by company authorized person and bear company seal. The documents 1 and 2 must be duly sealed and attested by Chamber of Commerce and Ministry of Foreign Affairs from the respective country.



SAMPLE OF REQUIRED DOCUMENTS

DEMAND LETTER

To, (P.) Ltd.
License No:
Kathmandu, Nepal

Date:
VISA NO:
VISA DATE:

Demand Letter

This is to request you to select and recruit the below mentioned categories of workers on behalf of M/S.COMPANY NAME at given terms and conditions:

S#	Category	Qty	Salary
1			

Terms & Conditions
 01 Period of Employment 2 years, renewable
 02 Place of Employment (Name of the Country)
 03 Air Passage For joining the company for the first time and Up & Down Air Ticket will be provided after the completion of two years
 04 Service Charge Not provided by the company
 05 Visa Visa charge will be borne by the company
 06 Working Hours 8 hours per day, 48 hours per week
 07 Over Time Provided by the company as per (Name of the Country) Labour Law
 08 Probation Period 90 days from the date of entry into (Name of the Country)
 09 Resident Permit Provided by the company free of cost
 10 Accommodation Free Bachelor Accommodation should be provided by the company
 11 Water & Electricity Provided by the company
 12 Food Provided by the company
 13 Medical / Insurance Provided by the company
 14 Transportation (Bus) Provided by the company
 15 Uniform, Helmet and Shoes Provided by the company
 16 Annual Leave 30 days
 17 Service Gratuity & Leave Pay Provided by the company as per (Name of the Country) Labour Law
 18 Other Terms & Conditions Provided by the company as per (Name of the Country) Labour Law

Yours truly,
For M/S.COMPANY NAME

GUARANTEE LETTER

Date:

Guarantee Letter

Dear Sir,

We hereby confirm to recruit Nepali workers (as per demand letter) through:

To, (P.) Ltd.
License No:
Kathmandu, Nepal

recruited workers who will not be transferred to any other company as they will be working with us only and not transferable at all.

SERVICE AGREEMENT

Date:

Service Agreement

This agreement has been made M/S.COMPANY NAME (hereinafter called the FIRST PARTY), & (P.) Ltd. Company duly registered to deploy manpower from Nepal and existing under the Laws of Nepal, with business address at Kathmandu, Nepal. Herein after referred to as the SECOND PARTY.

Whereas the Second Party agrees to process the recruitment as per the Government's rules and regulations and suitable workers from Nepal to the First Party's work site, (Name of the Country) under the following terms and conditions:

- That the SECOND PARTY will make all the arrangement to supply manpower from Nepal, as per the request and specification of FIRST PARTY.
- FIRST PARTY will recruit workers from Nepal through SECOND PARTY for his company.
- FIRST PARTY will not give any service charge to SECOND PARTY.
- FIRST PARTY will agree to appoint SECOND PARTY as its legal representative in Nepal for the purpose of supplying manpower (Nepali Workers) for his company and will provide all the required documents such as Power of Attorney, Demand Letter and Contract Agreement for the selected workers.
- SECOND PARTY will be completely responsible to bring selected manpower from Nepal to (Name of the Country) and will guarantee for three months. During this period if any of the deployed workers found to be medically unfit, refused to work and got homesick, SECOND PARTY will bear all the expenses for repatriating the said workers back to his/her home country and make replacement free of charges.
- FIRST PARTY shall make arrangements to make visa for all the selected workers.
- FIRST PARTY will provide free accommodation & transportation for the selected workers here in as per the prevailing Labour Law of the state of (Name of the Country) & its own rules.
- The First party will provide all the facilities incorporated in the demand letter to all the selected workers as per the prevailing Labour Law of the State of (Name of the Country).
- FIRST PARTY will make all the arrangements to receive all the selected workers within 25 days of issuing them the entry visa to (Name of the Country).
- This agreement takes effect upon signing thereof by both the parties concerned.

The First Party and the Second Party certify that they have read the agreement and that they fully understand its terms and conditions together with its application. In witness where of the parties have their voluntary signed.

For M/S.COMPANY NAME

POWER OF ATTORNEY

VISA NO :
Date:
VISA DATE:

Power of Attorney

We M/S.COMPANY NAME a company organized under the laws of (Name of the Country), do hereby nominate, constitute and authorize the undersigned to be our true and lawful attorneys and agents in Nepal in respect of handling all the affairs concerning recruitment/ entering into contracts with selected employees, completion of immigration formalities etc. with the Protector of Emigrants, Government of Nepal and to sign all necessary documents required by the said offices in connection with the recruitment of persons for service with said company.

We also authorize our agents to negotiate with the Ministry of Labour in cases where the Ministry considers the salaries offered to be lower than the minimum permitted.

This Authorization is valid for two (2) year from date of issue.

For M/S.COMPANY NAME

EMPLOYMENT CONTRACT

into ____/____/____ day of ____ M/S. _____ company as First Party).

Identity: Nepali, Passport Number _____, in his/her own name, has agreed the following terms and conditions.

with the First Party as _____ with the gross salary of _____ per month. The conditions of the contract are as follows:

Conditions
 2 years, renewable
 (Name of the Country)
 For joining the company for the first time and Up & Down Air Ticket will be provided after the completion of two years.
 Visa charge will be borne by the company
 8 hours per day, 6 days a week (48 hours per week)
 Provided by the company as per (Name of the Country) Labour Law
 90 days from the date of entry into (Name of the Country)
 Provided by the company free of cost
 Free Bachelor Accommodation should be provided by the company
 Provided by the company
 Provided by the company
 Provided by the company
 Provided by the company
 30 days
 Provided by the company as per (Name of the Country) Labour Law
 Provided by the company as per (Name of the Country) Labour Law

First Party/Second Party
 For M/S.COMPANY NAME

SELECTION & DEPLOYMENT

Pre Labor Approval

After receiving the authorized demand letter from the company, the document are presented for pre- labor approval. The department of Labor in Nepal analyzes the document and approve for further processing.



Advertisement

The approved demand letter which is received from Labor Department of Nepal is published in National daily/weekly newspaper for collecting document. K.P. International Overseas Pvt. Ltd., also uses different tools like internet, SMS, telephone etc. in order to inform and collect documents. The documents are either collected through direct candidate or through sub agents/marketing executives.

कतारमा रोजगारको अवसर
ALUMASA QATAR, DOHA पूर्ण रोजगारी निर्दिष्ट: २०००/१२/१९८८ पालनी नं.: ६००२३६६२ LT No.: ८७९०७

सि. नं.	कामदारको पद	मासिक वेतन	प्रारम्भिक वेतन	अन्य सुविधा	हस्तान्तरण वेतन	वर्षिक छुट्टी	सम्बन्धित सुविधा	अन्य सुविधा	सम्बन्धित सुविधा
1	Foreman	5	2500	67500					
2	Labour	10	१०००	२४३००					
3	Accountant	3	३६००	९७२००					
4	Civil Engineer	3	४२००	११३४००					
5	Driver	6	१४००	३७८००					
6	Technician	10	११००	२९७००					
7	Draftsman	4	३०००	८१०००					
8	Mechanical Engineer	3	४२००	११३४००					
9	Estimator	5	३६००	९७२००					

के.पि. इन्टरनेशनल ओभरसीज प्रा. लि.

Candidate Screening/Interview

We maintain upto date data bank of potential candidate with full information on their skill and education, technical knowhow and experience as per the employer criterion. K.P. International Overseas Pvt. Ltd. will the short list the candidate for pre-interview. During pre interview the short listed candidate are given priority on merit basis giving opportunity to all. The final interview for the short listed candidate will be conducted by the employer himself or his representative by taking an oral, written and practical test. If the employer or his representative is not available than we arrange for telephone or skype interview.



Communications

Departments of K.P. International Overseas Pvt. Ltd. is fully computerized and networked in order to provide our clients and the candidates the best and prompt service. Our staff members are always committed and ready to help its clients providing quality manpower service.



SELECTION & DEPLOYMENT

Medical Checkup

Only selected candidate will send for full medical examination to the medical centre authorized by government of Nepal. The candidates who are physical and mentally fit are eligible to sign the employment contract and he/she should be entitled to proceed for visa.



Visa Processing

We send all the necessary documents as per requirement for further visa processing like passport copies, photographs, medical report, experience certificate etc. to the employer.



Orientation

After receiving the job offer or employment visa, the orientation classes are compulsory organized by government registered technical institute of Nepal which provide full information about law and orders, immigration policy and religion of respective country. It helps to create awareness and make cordial relation between employer and employee. Besides this we give full information about the company, work place, job description etc before flight.



Final Labor Approval

All the necessary documents like original passport, visa copy (original if not issued online), medical report, orientation certificate, insurance policy are submitted in Labor Department of Nepal for final approval and immigration clearance. The Department of Labor analyzes the documents and provides final approval.



Travel Arrangement

As soon as visa endorse passport or paper visa are received we give the booking to our travel agent or directly to concern airline to conform seats to the nearest airport of origin country. After the flight is confirmed we send flight details to our employer requesting them for airport pick-up and hostel arrangement.





TERMS AND CONDITION

1. The FIRST PARTY shall issue the Demand letter to the SECOND PARTY mentioning the number of workers required and their categories, rate of salary and other service conditions of workers, along with Power of Attorney, Guarantee Letter, Inter Party Agreement and Employment Contract (authorizing the SECOND PARTY) to recruit and expatriate workers from Nepal on behalf of the FIRST PARTY. Demand Letter and Power of Attorney should be attested by the Chamber of Commerce of employing country, Foreign Ministry and Nepal Embassy.
2. Both parties herein shall obtain the approval of the respective governments to import, recruit and supply the workers as per the rules and regulations of both countries in regard to the conditions necessary to import and supply.
3. The SECOND PARTY shall be responsible for short-listing of qualified candidates according to their trade qualifications and experiences in conformity with the FIRST PARTY'S requirements. The SECOND PARTY should notify the FIRST PARTY of such short listed qualified candidates who are ready for final Interview and selection.
4. The FIRST PARTY has the right to either send his representative or give the SECOND PARTY the right to select process and send such qualified workers at the SECOND PARTY'S full guarantee.
5. The workers will be interviewed, tested and selected by representative of the employer or by SECOND PARTY on his behalf. The FIRST PARTY agrees to advise to the SECOND PARTY of its final list personnel selected through fax, email or letter and the desired mobilization date on the respective site.
6. The SECOND PARTY shall assist the workers in matters relating to Nepal immigration and government formalities, medical tests and Visa stamping from the relevant embassy where required and all other relevant approvals.
7. The SECOND PARTY shall at his own expenses provide airport assistance to the departing selected workers and inform the FIRST PARTY of their arrival details by any means of communication (Fax, Email or Telephone) so as to receive them on arrival by the FIRST PARTY.
8. The FIRST PARTY will be responsible for receiving the workers at the airport in part and as whole as per requirement of the client and validity of Visa of the concerned country.
9. The earning of the workers per month and other service conditions shall be as per the attached demand letter and contract document against each category. The FIRST PARTY should clearly inform the SECOND PARTY about the salary and any other deduction as Tax etc being paid by the employer and SECOND PARTY in turn should clearly inform the candidates accordingly, prior to mobilization.
10. Within the three (3) months probation period from the commencement of employment, if the employer finds the selected worker to be unfit, unqualified to continue the employment, refuse to work, failed the medical tests upon arrival or considered as a security threat, the EMPLOYER may replace the worker. The replacement of the unqualified worker shall be done by the SECOND PARTY at maximum of a month from the termination. All expenses incurred there shall be borne by the SECOND PARTY.
11. Arrival of the selected workers will be within one month upon issuing their visas. For any delay rather than this period, the visas will be cancelled and the SECOND PARTY will shoulder all the governmental expenses for replacement.
12. FIRST PARTY has to compensate the worker on their own expenditure if the worker will not get all facilities as per Employment Contract and the company collapse before contract periods.
13. The FIRST PARTY agrees to bear the compensation in case of death or injury of the workers and also agrees to bear the cost of transport of dead body to Nepal as per the labors law of country concerned.

DEMAND LETTERS

5 February 2017
Demand Letter
 Ms K P International Overseas Pvt. Ltd
 License No: 842066067, Ward No. 33, Ratopul-9, Kathmandu, Nepal

Dear Sir,

Please arrange to recruit the following personnel on the terms and conditions given below against the Visa number: 1300938230.

Category	Qty	Salary (SR)	المهنة	الراتب (بند سعودي)	العدد
Labor	27	800 SR+ Food provided Or 200 SR	عمال	١٧٠٠٠ ريال - توفير طعام أو بدل طعام ٢٠٠ ريال	٢٧
Total: (27) Visa Only					

Terms and conditions

Accommodation and food: provided by Company.
 Transportation: provided by company.
 Ticket: Two way ticket provided by company.
 Validity: after 02 years 42 days - past.
 Working hours: 08 hours per day (6 days/week).
 Contract period: Two (02) years.
 Visa: Free Visa provided by company.
 All other terms and conditions as per Saudi Labor Law.
 Location of work: Jeddah

Thank you & Best Regards,

Mr. Fahad Ayed Mohammed AlAyed
 Director - HR & Support Services
 Al Watania For Industries Co.

Assad Said
 For Contracting Co. LTD.
 Paid Capital : S.R. 10,000,000
 C.R.: 19873

20.10.2015
 Ref.: ASC.10.2015.01

Demand Letter
 Visa No. 1300677197
 Issued on (التاريخ): 25-10-1435H

Dear Sir,

As the Power of Attorney has been issued in your name, we request you to do the needful for recruitment of candidates for the below mentioned categories

S#	Occupation	Salary (SR)	Food Allowance (SR)	Nos. الحد	بند طعام (بند)	الراتب (بند)	المهنة	م
1	Architectural Labour	800/-	200/-	130	200/-	1,000/-	عمال معماري	1.
2	Tile Filer	1,200/-	200/-	20	200/-	1,200/-	سباغ	2.

VISA PROVIDED BY EMPLOYER NO ANY CHARGES TO EMPLOYEE, FREE RECRUITING AGENCY FEES PAID BY EMPLOYER, NEED TO COLLECT IT FROM THE EMPLOYEE BEFORE DEPARTURE, MAX 100 DOLLAR ONE HUNDRED DOLLARS ONLY OR EQUIVALENT. JOINING AIR TICKET WILL BE PROVIDED BY EMPLOYER FREE OF COST.

Date: 15/06/2016
DEMAND LETTER
 Ms K P International Overseas Pvt. Ltd
 License No: 842066067, Ward No. 33, Ratopul-9, Kathmandu, Nepal

Dear Sir,

Please arrange to recruit the following personnel on the terms & conditions given below against the block.

Visa Number : 1301197779
 Date of issue : 08/05/1437 H

Category	Qty	Salary	المهنة	العدد
Labor	45	800-200	عمال	45
Total				

Terms & Conditions:

- Accommodation, medical and insurance provided by company.
- Food allowance 200 SAR / Month
- Contract Period (2) years
- Working hours 8 per day 6 days per week
- Vacating 30 days after completing 2 years contract
- Probationary period 3 months.
- Joining and return ticket provided by company.
- Company provides visa charges.
- All other terms and conditions are as per Saudi government labor law.
- Visa provided by company at free of Cost.
- Services charge not provided by company.

Thanking you,

Wissam Zantout
 General Manager
 AVERDA Saudi International Ltd.

Date: 20/10/2018

DEMAND LETTER

Dear Sir,

With due regards, we would like to hire under table workers to Ms. DAZZLING SALON COMPANY, Kuwait P.O. Box....., through our lawful agency Ms K.P. International Overseas Pvt. Ltd, Ratopul, Kathmandu.

S.N	Categories	Sex	Nos. of Employee	Basic Salary (KD)
1	BEAUTICIAN	Female	2	130 KD + Food

Terms & Conditions:

- Contract Period : 2 Years (Renewable)
- Place of Employment : Kuwait
- Working hours : 8 hrs/day, 48hours/week & 26days/month
- Over Time : As per Kuwait labor law
- Holiday Salary : As per Kuwait labor law
- Probation Period : Three (3) Months
- Accommodation, Electricity & Water : Provide by the company.
- Food Allowance (20 KD AED) : Provide by the company.
- Transportation : Provided by the company.
- Medical & Insurance : Provided by company.
- Leave : 30 days per years.
- Air ticket : Provided by company of joining two way tickets.
- Service Charge : Not provided by the company.
- Visa : Free visa provide by the company.
- Other terms and conditions : As per Kuwait labor law.
- First party not provided the service charge to second party.

All other terms and conditions which are not mentioned here will be followed by Kuwait Labor Law.

Nourah Muhammad Khalifah Almezail
 Managing Director
 Ms. DAZZLING SALON COMPANY

DEMAND LETTERS

كاروار للمقاولات والخدمات
KARWAR CONTRACTING & SERVICES W.L.L.

Date: 24th December 2017

To: K.P International Overseas
Multidevi-33, Kathmandu, Nepal
Govt. License No: 842/066/067

Demand Letter

Dear Sir,

We request you to recruit the following suitable personnel for our company in Nepal as per the details given below:

S.No	Category	No. of worker	Salary QR	Food
01	Foreman	02	2200.00	300.00
02	Driver Male	02	1700.00	100.00
03	Carpenter	20	1200.00	100.00
04	Tie Maker	15	1200.00	100.00
05	Black Smith	10	1200.00	100.00
Total		49		

The following terms and conditions shall be included in the contract:

- Period of Employment: Two Years (Renewable)
- Place of Employment: Qatar
- Air ticket: Provided by company
- Working Hour: 8 hours per day, 6 days per week
- Over Time: Provided
- Probation Period: 90 days from Date of entry into Qatar
- Residence Permit: Resident permit will be provided by the company
- Accommodation: Five balcony accommodation provided by the company
- Water, Electricity, Gas: provided by the company
- Food: Provided by the company
- Medical/Insurance: Provided by the company
- Transportation: Provided by the company
- Agency fees: Provided by the company
- Service charge: Provided by the company
- Visa: Provided by the company

KARWAR CONTRACTING & SERVICES

Name: ABDULLA MOHD TAL SUBAI
Position: CEO

CR.No: 81

UFC شركة المتحدة
United Food Company
Member of Abuasayyan Holding

31st February 2016

Demand Letter

M/s K.P International Overseas Pvt. Ltd
License No: 842/066/067, Ward No. 33, Ratopul-8, Kathmandu, Nepal

Dear Sir,

Please arrange to recruit the following personnel on the terms and conditions given below against the Visa number: 1300654377 Date: 18-06-1426

Category	Qty	Salary (QR)
Normal labor	7	1500+200+Food
Only Total (7) Visa		

Terms and conditions

- Accommodation and food: provided by company
- Transportation: provided by company
- Air ticket: Two way ticket provided by company
- Vacation: after 02 years 30 days + rest
- Working hours: 8 hours per day (8 days/week)
- Contract period: Two (02) years
- Visa: Free Visa provided by company
- All other terms and conditions as per Saudi Labor Law.

Thank you & Best Regards,

FC
UFC

United Food Co. - Contact: 1 344 604 68

KSA - RIYADH
P.O.Box 41700 Riyadh 11531
C.R. 1010435202

10th August 2016

Demand Letter

M/s K.P International Overseas Pvt. Ltd
License No: 842/066/067, Ward No. 33, Ratopul-8, Kathmandu, Nepal

Dear Sir,

Please arrange to recruit the following personnel on the terms and conditions given below against the Visa number: 1301240404 Date: 04/11/1437H

Category	Qty.	Salary (SR)
Cashier	12	2800
Salesman	8	1800
Restaurant labor	9	1300
Chief Assistant	10	1900
Welder	20	1500
Total: (60) Visa Only		

Terms and conditions

- Accommodation and food: provided by Co.
- Transportation: provided by company
- Air ticket: Two way ticket provided by company
- Vacation: after 2 years
- Working hours: 8 hrs per day (8 days/week)
- Contract period: Two (02) years
- Visa: Free Visa provided by company
- All other terms and conditions as per Saudi Labor Law.

Thank you & Best Regards,

Yasser Al Al-Zaghibi
CEO
Muesen Recruitment Company

QATAR PROFESSIONAL
Facility Management / P.M. Repairing

Date: 04th Apr 2018

K.P. International Overseas Pvt. Ltd.
(Nepal Gov. License No 842/066/067)
Tel: +977-01-4390297
Phone: +977-9851132268
Ratopul-09, Kathmandu, Nepal

Dear Sir/ Madam,

We request you to recruit the following suitable personnel for our company from Nepal as per details given below:

Sl. No	CATEGORY	NO OF WORKERS	BASIC SALARY + ALLOWANCE QR
1.	PLASTER WORKER	25	1700-300
2.	CLERICAL	10	2500-300
3.	BUSIN. EXECUTIVE	05	4500-500
4.	DRIVER	05	2300-300
5.	INSTAL. TECHNICIAN	20	1500-300
6.	CABLEING TECH	25	1500-300
7.	CARPENTER	05	1100-300

The following terms & conditions shall be included in the contract:

- Period of employment: Two Years (Renewable)
- Place of employment: Qatar
- Working hours: 8 hrs per day, 6 days per week
- Overtime: As per Qatar Labor Law
- Probation Period: 90 days from date of entry into Qatar
- Visa & Residence Permit: Will be provided by company
- Air Ticket: For Joining the Company for the first time (Qatar) and then up & down air ticket will be provided after the completion of two year of contract
- Accommodation: Free accommodation provided by company
- Water & Electricity: Provide by the company
- Food: Free food provided by company
- Transportation (Bus): Provided by the company
- Uniform & Safety Materials: Provided by the company
- Medical / Insurance: Provided by the company
- Services gratuity & leave pay: Provided by company as per Qatar Labor Law
- Annual leave: 30 days per year.

DEMAND LETTERS

16 October

التاريخ: ١٦/١٠/٢٠١٦ م
2016

Demand Letter خطاب طلب

M/s K P International Overseas Pvt. Ltd (س في تي) ليمتد
 License No: 842/066/067, Ward No. 33, Ratopul-9, Kathmandu, Nepal

Dear Sir,

Please arrange to recruit the following personnel on the terms and conditions given below against the Visa number: 1301105200

Category	Qty	Salary (SR)	المهنة	العدد	الراتب (دينار سعودي)
Labour	07	SR 600 + SR 200 Food	مجنف	٠٧	٦٠٠ + ٢٠٠ ريال سعودي
Total: (07) Visa Only					

Terms and conditions الشروط والوصايات

- Accommodation and food: provided by Company.
- Transportation: provided by company.
- Air ticket: Two way ticket provided by company.
- Vacation: after 2 years/42 days - paid.
- Working hours: 8 hours per day (6 days/week).
- Contract period: Two (02) years.
- Visa: Free Visa provided by company.
- All other terms and conditions as per Saudi Labor Laws.

Thank you & Best Regards,

Mr. Naser Al Muteb
General Manager
M/s Robiah Garden

شركة رابية الحدیقة للتجارة والمقاولات
المدير العام
ناصر مطلق العتيبي

SEASON ENGINEERING GROUP WLL
Tel: 44310183 Fax: 44310241
Email: admin@seasonengineering.com

اسميسون انجنيئرنگ ڊ ڤر ڤر
هاتف: 44310183 فاكس: 44310241
بريد الإلكتروني: admin@seasonengineering.com

Date: 04th Apr 2018

Demand Letter

K.P. International Overseas Pvt. Ltd.
 (Nepal Gov. License No 842/066/067)
 Tel: +977-01-4390297
 Phone: +977-9851132268
 Ratopul-09, Kathmandu, Nepal

Dear Sir/Madam,

We request you to recruit the following suitable personnel for our company from Nepal as per details given below.

Sl. No	CATEGORY	NO OF WORKERS	BASIC SALARY + ALLOWANCE QR
1	ADMINISTRATIVE	05	3000+500
2	BRICK MASON	30	1100+300
3	CABLING TECH.	15	1500+300
4	CARPENTER	25	1100+300
5	DRIVER	10	2200+300
6	ELECTRIC TECH.	40	1500+300
7	ELECTRICIAN (GEN.)	30	1100+300
8	FOREMAN	05	2500+300
9	HEAVY VEHICLE DRIVER	03	2500+300
10	INSTAL TECHNICIAN	25	1500+300
11	LABOURER	35	900+300
12	MANAGER	03	4500+500
13	MASON	25	1100+300
14	PAINTER	20	1100+300
15	PIPE FITTER	35	1100+300
16	PLASTER WORKER	45	1100+300
17	PLUMBER	25	1100+300
18	REINFORC. FITTER	20	1100+300
19	SECRETARY	10	2800+500
20	TECHNICIAN GEN.	15	1500+300
21	WELD. TECHNICIAN	15	1500+300

The following terms & conditions shall be included in the contract:

- Period of employment: Two Years (Renewable)
- Place of employment: Qatar
- Working hours: 8 hrs per day, 6 days per week
- Overtime: As per Qatar Labor Law
- Probation Period: 90 days from date of entry into Qatar.
- Visa & Residence Permit: Will be provided by company

SUBDIVISION FOR TRADING AND CONTRACTING
AL HOZEI HOLDING GROUP
Date: 05/06/2018

M/s KP INTERNATIONAL OVERSEAS (P) LTD.
License No: 842/066/067
Regd. No: 67012/066/067

DEMAND LETTER

Dear Sir/Madam

We request you to select and recruit the following suitable personnel for our company from Nepal as per the details given below.

No.	Category	No. of workers	Salary (digit)	Salary (in words)	Air Ticket for joining the company and returning home after completion of contract period
01.	Labour	3	900	Nine hundred only.	provided by the company

The following Terms & conditions shall be included in the contract:

- Period of employment: Two years (renewable)
- Place of Employment: Doha, Qatar
- Air Ticket: For joining the company for the first time (KTM-Doha) and then tip & down air ticket will be provided after the completion of two years contract.
- Working Hour: 8 hrs per day, 6 days per week (48 hrs per week)
- Overtime: As per Qatar Labour Law.
- Probation Period: 90 days from date of entry into Qatar
- Visa & Resident permit: Visa & Resident permit will be provided by the company free of cost.
- Accommodation: Free Bachelor accommodation should be provided by the company
- Water, electricity & gas: Provided by the company
- Food: Provided by the company
- Medical / Insurance: Provided by the company
- Transportation (Bus): Provided by the company (to and from the work site)
- Uniform, and safety Materials: Provided by the company
- Service Gratuity and Leave pay: Provided by the company as per Qatar Labour Law.
- Service Charge: not provided by the company.
- Other Term & Conditions: As per Qatar Labour Law.

Name: MOHAMMED AHMED
General Manager/ Managing Director

شركة رابية الحدیقة للتجارة والمقاولات
Subdivision for trading & Cont.
Doha - State of Qatar - C.R. 12320

UNITED PLASTIC CO.
Classed Joint Stock
Paid-up capital S.R. 10 Million/100M
C.R. 1010066385

شركة البلاستيك المتحدة
سهميات مقفلة
رأس المال المصرح به ١٠ مليون ريال
س.ر. ١٠١٠٠٦٦٣٨٥

Date: 09/08/2016

DEMAND LETTER

M/s. K.P. International Overseas Pvt. Ltd., License No: 842/066/067
 رقم الترخيص: ٨١٢/٠٦٦-٠٦٧

Dear Sir,

Please recruit following personal against the Block Visa No: 1300795657

Sl.	Category	Qty	Salary	Food	المهنة	العدد	الراتب	إيجال الطعام
01	Plastic Injection machine operator	5	2000	300	عامل ماكينة بلاستيك بالحقن	٥	٢٠٠٠	٣٠٠

Total: 05

The following Terms & conditions shall be included in the contract:

- Free accommodation, transportation, insurance & medical care provided.
- Free two ways air ticket provided by company.
- Free visa and residency provided by company.
- Probationary period: 3 (Three) months.
- Annual vacation: 30 days.
- Contract period: Two (2) Years.
- Working hours: 8 hours per day, 6 days per week.
- Overtime: As per Qatar Labour Law.
- Other terms and conditions as per Qatar Labour Law.

Thanking You

M/s. United Plastic Co.

شركة البلاستيك المتحدة

DEMAND LETTERS

DEMAND LETTER

M/S: K. P. INTERNATIONAL OVERSEAS PVT. LTD.
KATHMANDU, NEPAL
Lic No: 842/066/067

Date: 01/06/2018

Please recruit following personal against the Block

Visa No: 1300632851, 1300576949
Dated: 1436/05/21, 1436/03/07
TOTAL : 27

S/N	CATEGORY	QTY	SALARY	FOOD
S1	Labour	07	1000 SR	300 SR
S2	Labour	20	1000 SR	300 SR

Terms & Conditions:

- Free medical care, accommodation & transportation.
- Air Passage form Kathmandu to Saudi: Free
- Visa expenditure: Borne by Company
- Roundtrip air ticket upon vacation: Free
- Probationary period: three (3) months.
- Annual Vacation: 21 days.
- Contract period: Two (2) Years.
- Working hours: 8 hrs/day/6 days a week.
- Overtime: 02 hour per day.
- Office Services charge will borne by Company.
- Other terms & conditions as per Company Rules and regulations.

Thanks for Your Cooperation.
Abstal Factory For Steel Fabrication Co.
Administration manager

Abdulhafeez Al Shabari

السادة / مبرور / مبرور / مبرور / مبرور / مبرور / مبرور

ترخيص رقم 842/066/067

سودي العزيز

فلما نروضكم باستقدام الأشخاص المذكورين اثناء برودة

حذا بموجب

تأشيرة رقم : 1300576949 - 1300632851
التاريخ : 1436/03/07 - 1436/05/21

المجموع : 27

م	الهيئة	العدد	الراتب	بال طعام
1	عمال	07	1000 رس	300 رس
2	عمال	20	1000 رس	300 رس

الشروط والموافقات:

- السكن والعلاج والموافقات مجاناً.
- نقلات السفر من كنفندو إلى السعودية : مجاناً
- نقلات الطائرة لصل من الكنفندو
- تذاكر السفر ذهاباً وإياباً مجاناً عند استحقاق الأجازة.
- فترة التجربة : (3) أشهر.
- الأجازة السنوية : 21 يوماً
- مدة العقد : سنتان
- ساعات العمل : 08 ساعات يومياً 48 ساعات أسبوعياً
- الوقت الإضافي: ساعتان يومياً
- يغطي بدل الخدمة لمكتب الاستقدام
- كافة الميزات الأخرى بموجب الشروط والموافقات للشركة .
- شاكرون لكم حسن تعاونكم
- شركة مصنع ايسل تشن وتشكيل الحديد المعيار الاتاري

عبدالمعالي الشوملي

إدارة التجارة والاستثمار بالبحرين

Abstal FACTORY FOR STEEL FABRICATION CO.
Limited Company - Capital S.R. 24,000,000

Al-Ahlea Circle Cleaning Co. k.s.c.c.

DEMAND LETTER

Date: 31 May 2018

To: M/s. K.P. International Overseas Pvt. Ltd
Nepal Labor Ministry License No. 842/066/067
P O Box 21453, Ratopul-9, Kathmandu, Nepal

Dear Sir,

With reference to our Power of Attorney executed by us in your favor, we hereby request you to kindly supply the following manpower to work in our organization.

S No.	Category / Job Title	No. of Persons	Salary Per Month
1	Cleaning Labours (Female)	75	75 KD (8 hr)
2	Cleaning Labour (Male)	75	75 KD (8 hr)
TOTAL		(150)	

Terms & Conditions

- Place of Employment : Kuwait
- Contract Period : 2 years – Renewable
- Working Hours : 8 Hour per day.
- Working Days : 6 days a week (One day off per week)
- Accommodation : Provided by company
- Probation Period : 90 days from date of entry into Kuwait.
- Food / Food Allowance : Provided by company.
- Transportation : Provided by company
- Insurance : Provided free by company
- Visa & Residence permit : Joining ticket from Kathmandu to Kuwait and Return ticket from Kuwait to Kathmandu once Completion of contract will be provided by company.
- Air Ticket : Provided by company
- Uniform and safety materials : Provided by company.
- Service Gratuity and Leave pay : 30 days per year.
- Annual Leave : Not provided by company.
- Service charges : As per Kuwait Labour Laws.
- Other Terms & conditions

Saad Al- Mutqab
C.E.O
Al-Ahlea Circle Cleaning Co.

التائرة الأهلية للتطهير وتنظيف

رقم التأسيس : 1,000,000 - دة التكون : 24,000,000 (+965) 24356614 (+965) 24356614
ص.ب : 21453 - راتوبول - 9 - كاتماندو - 21453 - نيبال

السادة / مبرور / مبرور / مبرور / مبرور / مبرور / مبرور

ترخيص رقم 842/066/067

سودي العزيز

فلما نروضكم باستقدام الأشخاص المذكورين اثناء برودة

حذا بموجب

تأشيرة رقم : 1300576949 - 1300632851
التاريخ : 1436/03/07 - 1436/05/21

المجموع : 27

الشروط والموافقات:

- السكن والعلاج والموافقات مجاناً.
- نقلات السفر من كنفندو إلى السعودية : مجاناً
- نقلات الطائرة لصل من الكنفندو
- تذاكر السفر ذهاباً وإياباً مجاناً عند استحقاق الأجازة.
- فترة التجربة : (3) أشهر.
- الأجازة السنوية : 21 يوماً
- مدة العقد : سنتان
- ساعات العمل : 08 ساعات يومياً 48 ساعات أسبوعياً
- الوقت الإضافي: ساعتان يومياً
- يغطي بدل الخدمة لمكتب الاستقدام
- كافة الميزات الأخرى بموجب الشروط والموافقات للشركة .
- شاكرون لكم حسن تعاونكم
- شركة مصنع ايسل تشن وتشكيل الحديد المعيار الاتاري

عبدالمعالي الشوملي

إدارة التجارة والاستثمار بالبحرين

DEMAND LETTER

M/S: K. P. INTERNATIONAL OVERSEAS PVT. LTD.
KATHMANDU, NEPAL
License No: 842/066/067, Ward No. 33, Ratopul-9, Kathmandu, Nepal

Date: 12 September 2018

Please arrange to recruit the following personnel on the terms and conditions given below against the Visa number: 1301199721, 130123176, 1301224295

Category	Qty.	Salary (SR)	FOOD
Labour	09	1350/Free	

Terms and conditions

- Accommodation and food provided by Company.
- Transportation: provided by company
- Air ticket: Two year ticket provided by company
- Vacation: after 2 years 45 days/week
- Working hours: 8 hrs/per day (8 days/week)
- Contract period: 2 years
- Visa, Free Visa provided by company
- All other terms and conditions as per Saudi Labor Law.

Thank you & Best Regards...

Waleed Abdul Rahman Al Muhana,
Administration Manager
Al Khozama Management Company

السادة / مبرور / مبرور / مبرور / مبرور / مبرور / مبرور

ترخيص رقم 842/066/067

سودي العزيز

فلما نروضكم باستقدام الأشخاص المذكورين اثناء برودة

حذا بموجب

تأشيرة رقم : 1301199721 - 130123176 - 1301224295

الشروط والموافقات:

- السكن والغذاء : موفر من قبل الشركة .
- المواصلات: موفر من قبل الشركة
- التذكرة : توفر الشركة تكافؤ ذهاب وعودة على الدرجة السياحية
- الإجازة السنوية : بعد مرور سنتين يحصل على 45 يوم مدفوع
- ساعات العمل : 8 ساعات يومياً (أحد يوم في الأسبوع)
- مدة العقد : سنتان
- التجربة : لتعمل الشركة رسوم التجربة .
- مصاريف التأشيرة الأخرى طبقاً لقوانين المثل في المملكة العربية السعودية
- ولكم جزيل الشكر
- وله عذرنا حسن تعاونكم
- مدير الشؤون الإدارية
- شركة الخزامي للإدارة

عبدالمعالي الشوملي

إدارة التجارة والاستثمار بالبحرين

AL SHIBANI MARBLE & GRANITE

DEMAND LETTER

Date: 10th Apr 2018

K.P. International Overseas Pvt. Ltd.
(Nepal Gov. License No 842/066/067)
Ratopul-09, Kathmandu, Nepal

Dear Sir/ Madam,

We request you to recruit the following suitable personnel for our company from Nepal as per details given below.

S. N	CATEGORY	GENDER	QUANTITY	SALARY (QR)	FOOD ALLOWANCE
1	Mason	Male	25	1100	300
2	Welder	Male	10	1100	300
3	Painter	Male	15	1100	300
4	Plaster Worker	Male	15	1100	300
5	Plumber	Male	15	1100	300
6	Welding Worker	Male	20	900	300
7	Labour	Male	100	900	300

The following terms & conditions shall be included in the contract:

- Period of employment : Two Years (Renewable)
- Place of employment : Qatar
- Working hours : 8 hrs per day, 6 days per week
- Overtime : 7.5x per Qatar Labor Law
- Probation Period : 90 days from date of entry into Qatar
- Visa & Residence Permit : Will be provided by company
- Air Ticket : For "Joining the Company" for the first time (Qatar) and then up & down air ticket will be provided after the completion of two year of contract
- Accommodation : Free accommodation provided by company
- Water & Electricity : Provide by the company
- Food : Free food provided by company
- Transportation (Bus) : Provided by the company
- Uniform & Safety Materials : Provided by the company
- Medical / Insurance : Provided by the company

كس : 13116AAN - 4YVI : موبائل : 4YVI 116161 - 4 : موبائل : 4YVI 3335280 - 4 : ص.ب : 5601 - دoha - Q
Tel/Fax : +974 44311988 | Mob : +974 66565105 | Mob : +974 3335280 | C.R. No: 20982 | P.O. Box: 5601 | Doha - Q

السادة / مبرور / مبرور / مبرور / مبرور / مبرور / مبرور

ترخيص رقم 842/066/067

سودي العزيز

فلما نروضكم باستقدام الأشخاص المذكورين اثناء برودة

حذا بموجب

تأشيرة رقم : 1301199721 - 130123176 - 1301224295

الشروط والموافقات:

- السكن والغذاء : موفر من قبل الشركة .
- المواصلات: موفر من قبل الشركة
- التذكرة : توفر الشركة تكافؤ ذهاب وعودة على الدرجة السياحية
- الإجازة السنوية : بعد مرور سنتين يحصل على 45 يوم مدفوع
- ساعات العمل : 8 ساعات يومياً (أحد يوم في الأسبوع)
- مدة العقد : سنتان
- التجربة : لتعمل الشركة رسوم التجربة .
- مصاريف التأشيرة الأخرى طبقاً لقوانين المثل في المملكة العربية السعودية
- ولكم جزيل الشكر
- وله عذرنا حسن تعاونكم
- مدير الشؤون الإدارية
- شركة الخزامي للإدارة

عبدالمعالي الشوملي

إدارة التجارة والاستثمار بالبحرين

CLIENTS' LIST





K.P. International Overseas Pvt. Ltd.

P.O.Box: 21453, Kalopol-5, Bulbule Kathmandu, Nepal

Tel: +977-1-5920922,  +977-9813333504

E-mail: kpintloverseas@gmail.com, info@kpintloverseas.com.np

Web: www.kpintloverseas.com.np